**Recital 2019 Packet**

**Ticket Sales:**

Tickets for the spring recitals will go on sale Sunday April 14th.  We will have a pre-sale day at NABC on that day from 12-3pm.  After the 14th, you will be able to buy them in our boutique up until May 15th. Remaining tickets will be sold at the theatre on the day of the shows. Ticket prices are $16.50, $21.50 & $26.50 ($15, $20 & $25 plus an additional $1.50 McCoy Center restoration fee) each depending on where you sit.  There are no limits to the amount of tickets you can buy and the seats are reserved seats.  The ticket costs help defray the cost of renting the theatre.

**Dress Rehearsal Day:**

Dress Rehearsal is located at the Jeanne B. McCoy Center for the Arts. When you arrive at the theatre, please take a seat in the theatre with your child (in costume!!). We will be calling each class onto the stage in the order of the rehearsal. We run all dances in the order provided. Dancers may change into their costume in one of the restrooms or arrive in costume. Dancers do not need to report to their dressing rooms. Children, General and 1A-4A parents are to stay seated in the theatre during the entire time that your dancer is present for rehearsal.

**Recital Day:**

Dancers will need to be dropped off to their dressing rooms twenty minutes before the show. Please do not come early and make sure you dancer is ready. There will not be time to do hair, make-up or change into costumes at drop off. (especially for our younger dancers) We have several shows each day and we will need to allow one show to leave before the next arrives and we need to give time for our volunteers to report. Also- to our dancers who are not in the Big Brown Room- please make sure you leave your dressing room ASAP after the show because the next show’s dancers will be arriving.

We also ask that only one parent bring their child back stage. (It gets really crowded back there!) Once your child has checked into their assigned dressing room; parents need to take their seat in the theatre or move to the front lobby. Backstage gets very crowded and it is essential for safety/security & overall success of the show for swift parent drop off. We understand some of our younger dancers may face challenges but the staff is very consoling and experienced with calming dancers by providing distractions and focusing on the exciting time. Your dancers have proper care and supervision during the recital.

**Dancers assigned to the Big Brown Room (most dancers under age 8):**

Parents will be asked to drop their child off at the desk in the entrance of the Big Brown Dressing Room. Parents will not be permitted into the room. Each class will have parent volunteers to work as room moms. Each Children’s Division teacher will also be present to help transition each child back into the Big Brown Room and to the assigned room mom. As indicated quick parent drop off procedures ensures that children are safe, they are able to quickly transition into their “dance/recital mind set”, fire codes are being complied with, and reduces many concerns with unnecessary upset feelings. The children do much better with a quick transition as they are handled more like a class environment where they have their teacher and a room mom with their dance friends. Previous years have proven that the Big Brown Room can be overwhelming, loud and distracting without these rules. The staff will comfort your child if they initially are upset, we find that children typically calm quickly. If for any reason we are unable to comfort your child we will come find you. **Parents will not be permitted back stage during the performance.**

**Recital Pick Up Procedure:**

Each year we work really hard to provide the most exciting, fun, and safe recital experience for our youngest dancers. Our policy of not releasing any dancers from the dressing rooms until after the entire recital is complete has been in effect since our very first recital twenty years ago. Having the parents get up during the recital and try and leave is not only disturbing to those audience members trying to watch but is also very disrespectful to those dancers who have not danced yet. Each of our dancers deserves a full audience whether they are number one or twenty-one in the show. Even though we have stated this policy in our recital packet each year we always have a parent or two who are not adhering to the policy. It is our intent to provide a safe environment and a positive experience. For additional safety, protection, and adherence, we will have a deputy sheriff backstage who will help us enforce our backstage policies and maintain a safe environment for your child. Please know that your child is fine backstage, most are playing and having a good time with their dance friends. Recital is a great moment in these children’s lives and one they will cherish for years!

**This pick-up procedure will be for all of our dancers which are assigned to the Big Brown Room dressing room:**

After the last piece in each recital the main curtain will come down and the house lights will come up. At that time each parent will be asked to remain seated in the theatre. If grandparents, friends, siblings want to exit out into the lobby they may. Our backstage moms, backstage helpers, and each teacher will file the classes onto the stage. Once all these classes are placed on stage, we will lift the main curtain. Each teacher will take the microphone and call parents to the stage to collect their dancer. Parents and dancers will exit the stage thru the main audience doors leading to the lobby. On average each recital has less than eight children’s division classes therefore this process typically is quick! You will not be able to pick up your child backstage early. There will be a police officer back stage and they will only let authorized people backstage so we can keep our children safe. Safety for your child is taken very seriously by us! All dancers need to stay backstage until the entire show is over.

**Pick up procedure for the Downstairs Green Room & Downstairs dressing rooms:**

Parents will be able to pick up their children from their assigned dressing room after the entire show is over. You will not be allowed to pick them up prior to that. Please stay seated and watch the entire show. We usually close the show with one of our best pieces!

**Volunteer Opportunities:**

We rely heavily on volunteer help to get us through recital season.  There are many opportunities to help out if you can and we greatly appreciate it!  Back by popular demand this year, ALL Room Moms will get a FREE recital t-shirt!  It can be a shirt for you or for your dancer! Please consider volunteering. The link to volunteer is on the website and was emailed to you.

**Photos & Videos:**

Parents may take non-flash pictures and/or video of the **DRESS REHEARSAL ONLY**. The day of the recital theatre crew will be enforcing their rules of no cameras of any kind in the theatre. You may take pictures of the dancers in the lobby area only. No videotaping of the performance will be permitted. We have hired a professional videographer to capture the recital day.

**Recital Portraits:**

Lorn Spolter will be taking recital portraits during classes the week of April 29th.  Dancers will need to wear their costumes to class that day. An order form is attached and posted to the website.

Recital Portraits will be taken during class the week of Monday April 29-Saturday May 4. Dancers need to arrive in costume for class that week. Portrait Order forms are included in this packet and on our website. All students will be in a class photo even if you are not placing an order. Individual photos are optional.

**Optional Items for Sale:**

Please see the order forms in this packet if you are interested in ordering recital bouquets for your dancer (to give to them after their recital), DVDs of the shows or a recital t-shirt. You can also purchase these items on line on our website.

**Recital Tights:**

Each dancer needs to purchase the tights in our boutique for the recital. If you already have them, you do not need to buy new ones. All tights need to be the same brand and color. (we use professional lighting at the performances and having different color tights does not look good) Here is a list of tights needed.

Children’s Division, General Division, 1A, 2A, 3A & Ballet Tech Ballet: Prima Soft Pink Tights

Ballet 4A, 5A, 6A, 7A & PP: Seamed Capezio Pink Tights

All Tap Classes: Tan Capezio Tights

All Jazz Classes: Tan Capezio Tights

Hip Hop K-1: Tan Capezio Tights

All Modern Classes: Tan Capezio Convertible Tights

Pre-Pros: Please see your teachers for tight selection.

**Room Mom Policy:**

Most of our classes need a Room Mom to be backstage with them. Our NABC staff is busy making sure the show runs smoothly so each class needs someone to keep track of them, help them with costume issues, etc. Most of our teachers have multiple classes in each show. The dancers definitely cannot be back there by themselves.

If you would like to volunteer to be a Room Mom, you can do so on the volunteer website. There is a link to it on our website and we have emailed you the link as well.

There are some perks to being a Room Mom!

* You get a free recital t-shirt! Make sure you email Ellen ([ellen@newalbanyballet.com](mailto:ellen@newalbanyballet.com)) by 4/18/19 and let her know what size you want. You can get the shirt for yourself or your dancer.
* You get a great view of the dance from backstage! You can stand in the curtains and see your dancer close up!
* You get to spend the time with your dancer and their friends!

If no one in your class wants to be the Room Mom, that is fine! You can work together and hire one of your sitters to be backstage with them. We let the parents handle this- it is too much for us to handle with all the classes. We recommend you pay your sitter $5 per dancer. If you find a sitter to be the class room mom, please make sure to sign them up on the volunteer website so they receive the email notifications with reminders, when to arrive, etc.

One parent should collect everyone’s $5 and pay the sitter prior to arriving at the theatre. Drop off at the theatre gets VERY busy and we cannot collect money at that time.

We have tried this several different ways over the last 19 years and this is the one that works the best!

Thank you to all of you who are willing to volunteer or help arrange a sitter. I do have some names of sitters if you do not know anyone.

We want to the recital weekend to be a great experience to all so please do not hesitate to let us know if you have any questions!!

# **Recital 2019 Order Form**

**(all of these items are available to purchase online as well at NewAlbanyBallet.com)**

## **RECITAL DVDS ($35 EACH, $25 EACH ADDITIONAL) \*must order by 6/1/19**

7pm Friday Show \_\_\_\_qty 1pm Saturday Show \_\_\_\_qty

4pm Saturday show \_\_\_\_qty 7pm Saturday show \_\_\_\_qty

2pm Sunday show \_\_\_\_qty 5pm Sunday show \_\_\_\_\_qty

Total $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## **RECITAL THUMB DRIVES ($40 EACH, $30 EACH ADDITIONAL) \*must order by 6/1/19**

7pm Friday Show \_\_\_\_qty 1pm Saturday Show \_\_\_\_qty

4pm Saturday show \_\_\_\_qty 7pm Saturday show \_\_\_\_qty

2pm Sunday show \_\_\_\_qty 5pm Sunday show \_\_\_\_\_qty

Total $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## **RECITAL BOUQUETS ($15 EACH) \*must order by 4/18/19**

These bouquets will be filled with pink roses, greenery, and have a large pink bow. Parents can conveniently pick them up either before or after each performance.

\_\_\_\_\_\_qty bouquets \_\_\_\_ qty $5 donation towards teacher’s or senior’s flowers

Total $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## **RECITAL T-SHIRTS- ($25 EACH) \*must order by 4/18/19**

CXS\_\_\_\_\_qty. CS\_\_\_\_\_\_qty. CM\_\_\_\_\_\_qty. CL\_\_\_\_\_qty CXL\_\_\_\_\_qty

AS\_\_\_\_\_qty AM\_\_\_\_qty AL\_\_\_\_qty AXL\_\_\_\_\_qty

\_\_\_\_\_total qty. Total $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Credit Card #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_exp. date\_\_\_\_\_\_\_\_\_\_\_CVV code\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_ Check or Cash attached

Grand Total: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

